

Does ISU have your most recent personal information such as emergency contact, home address, and telephone number? A periodic review and update, if needed, of your personal information is a good idea.

To access your information, start at the Indiana State University homepage at www.indianastate.edu. Click on "MYISU" and log in to your portal using your University Username and Password. Select "Employee Self-Service" and under the heading "Employee Services" choose "My Profile - Update Address, Phone, Email, Emergency Contact Information". Click on the Personal Information badge.

Please verify you have a personal email address entered in the system to assist in the account reset process. The personal email must be something other than your ISU email account.

You can view and/or update the following:

- Campus address and campus phone number
- Home address and personal phone numbers
- E-mail addresses
- Directory Profile
- Emergency Contacts
- Marital Status
- Ethnicity and Race
- Veterans Classifications
- Disability Status

If you wish to edit any information, simply click on the pencil icon that is located under the information that you wish to edit. After you have reviewed and/or updated your information, be sure to "Sign Out" of MyISU by clicking on the icon next to your name in the upper right-hand corner. If you have questions or need assistance, please contact Human Resources at extension 4114.

Please note that official name and/or prefix changes must be completed in HR with the required documentation.

Indiana State University does not provide personal information to external entities unless mandated by federal or state requirements.