

Sonja L. Jordan

Education

Indiana State University
Masters of Science
Student Affairs and Higher Education.
August 2018

Indiana State University
Bachelors of Science
Multidisciplinary Studies
May 2014

Heartland Community College
Associates of Science
General Studies
May 2008

Experiences

Ivy Tech Community College Terre Haute

Academic Advising- Campus Diversity Lead- Coordinator for the Bowen African American Student Scholarship
2017 to present

Academic Advisor

- One on one mentoring and planning with students
- Advise students on their desired majors
- Build student's academic plan
- Assist students in planning their careers, advancing in current career or transferring to a four-year college
- Hold knowledge of Indianan Career Explorer
- Attended the Ivy Tech Student Success Summit 2018, 2019 and 2020.

Campus Diversity Lead

- Implement Diversity Initiatives,
- Maintain and create partnerships with the community such as the Chamber of Commerce
- Lead and create training on diversity and diversity related topics,
- Chair diversity committee,
- Participate in the interview process
- Help create and implement the college's strategic plan
- Participate in subcommittees related to the state-wide diversity initiative
- Created campus diversity goals to improve retention of non-white student as well as attract and keep non-white faculty and staff.
- Participated in Wabash Valley Leadership Institute

Coordinator of the Bowen African American Student Scholarship

- Review each application
- Create applicant review committee
- interview each potential scholar
- Work with stakeholders to create campaigns to attract potential scholars

- Connect with local high schools to recruit potential scholars
- Create monthly programming
- One on one monthly mentoring

Indiana State University

Office of Student Financial Aid

2013 to 2017

Financial Aid Counselor

- Assisted students and families in understanding state and federal financial aid
- Maintained Talisma email system.
- Presented to incoming students and families about state and federal financial aid.
- Helped families complete and understand the FAFSA filing process

Fleschner Stark Tanoos and Newlin

2011 to 2013

Case Manager

Assisted clients in pursuing Social Security disability